

## **IT Programmer – Data Analyst**

### **Why Work for Mainstreet Credit Union?**

Because Mainstreet Credit Union was named the Best Credit Union in Kansas by Forbes Magazine, of course! Not to mention, Mainstreet Credit Union aims to be the financial home to every member. We continue to strive for a welcoming culture, where our employees are knowledgeable, helpful and accountable for their position within the team. To achieve this vision, we provide continued training and development opportunities, as well as a friendly environment where members and employees can feel at home. Being a not-for-profit organization, we keep business simple and real. We enjoy sharing in our community, and we always find the most effective way to serve our members.

In addition to our friendly and welcoming environment, we offer our employees:

- Work-life balance because of our day-time hours
- Three weeks of PTO in the first year with a generous annual PTO carryover plan
- A wide variety of insurance options for health, dental, and vision
- 401k with company match
- Company provided life insurance and long-term disability
- Discounts on consumer loans

### **Let's Learn About the Job**

#### **Position Overview:**

The IT Programmer – Data Analyst is responsible for administering the Symitar core system data warehouse database, managing custom fields for the Symitar Episys core system database, and serving as technical support to staff for data-related and report generation needs from these systems.

#### **Major Responsibilities:**

1. Develops and provides reports to staff using the Symitar development language PowerOn.
2. Develops other custom modifications to the Symitar system using PowerOn.
3. Performs needs analysis and provides programming support for business applications in the Symitar Episys environment, and for other related software applications.
4. Provides SQL Server database administration and daily monitoring and report development within the Symitar ARCU data warehouse, analytics, and reporting system.
5. Provides backup for Symitar operations to back up the IT Systems and Software Specialist position.

6. Performs as a secondary resource for Symitar core systems and related systems support.
7. Maintains awareness of credit union products, services, and marketing and sales goals; and assists in supporting its sales philosophy, by creating various data extraction programs, using PowerOn, for the Marketing Department.
8. Works with staff and management personnel in designing and developing reports and data extracts using PowerOn; and performs the ongoing maintenance of these reports. Related responsibilities to this include analyzing requirements, designing specifications, developing code, testing, troubleshooting, and implementing programs into the production systems utilizing PowerOn.
9. Development of custom functionality to enhance the Symitar core system using PowerOn, including the building / customization / maintenance of SymForm interactive electronic forms.
10. Administers the Symitar core system database, to include: managing user-defined fields, adding fields, the structure of records that contain user defined fields. Routine set up of database copies, for testing, month-end reports, etc.
11. Provides backup to the IT Systems and Software Specialist position in day-to-day operation of the Symitar core and related systems.
12. Serves as a technical support person for staff with various components of the Symitar systems.
13. Performs other duties as assigned by supervisor or manager, including project implementations of various types.

**Required Education and Experience:**

- Associate's degree in Computer Programming, or equivalent experience required.
- 2-4 years of computer programming experience.

**Knowledge, Skills and Abilities:**

- Open minded attitude.
- Ability to show initiative.
- Able to plan, organize and implement new programs and concepts.
- Requires application of sound decision-making principles, logical thinking, problem resolution, good judgment and analysis; concentration; attention to detail; flexibility.
- Able to handle multiple projects by prioritizing projects and meet deadlines.
- Able to work well with people.
- Able to work under stressful and pressure filled situations.
- Frequent basic mathematical skills.

- Solid knowledge of related software systems, services, and web sites, as outlined in the responsibilities section above.
- Familiarity with PC hardware / software components, and related hardware.
- Must be able to communicate clearly in person, over the phone, and in writing.
- Occasional business traveling involved, including land and air travel.
- May be required to use his/her personal car to perform credit union business.
- May be required to work at a different branch
- May be required to work beyond the normal business hours, including weekends.
- May be required to attend seminars or classes to increase job skills.
- Must be bondable.

### **Preferred Qualifications**

- Solid knowledge of the Symitar core software system.
- Solid knowledge of the capabilities of the Symitar development language PowerOn, and the methodology for writing PowerOn programs.
- Solid knowledge of Symitar Symform development and maintenance.
- Solid knowledge of the Symitar ARCU data warehouse and reporting package.
- Solid of SQL Server databases, and Microsoft SSMS, SSRS, and MS SQL Report Builder.

### **Physical Requirements:**

- Occasional lifting, carrying, pushing, and pulling of items weighing up to 20 pounds.
- Sitting for extended periods of time.

### **Company Overview**

Mainstreet Credit Union began in Johnson County over six decades ago as the Northeast Johnson County Teachers' Credit Union. Over the years, Mainstreet Credit Union has grown its business by expanding to new locations and acquiring smaller credit unions in the Kansas City area. Today, Mainstreet Credit Union has over 63,000 members, 12 branches across 9 cities, and a much shorter name!